



Guide for Using the SAR Online System

Version 1.0
25 June 2016

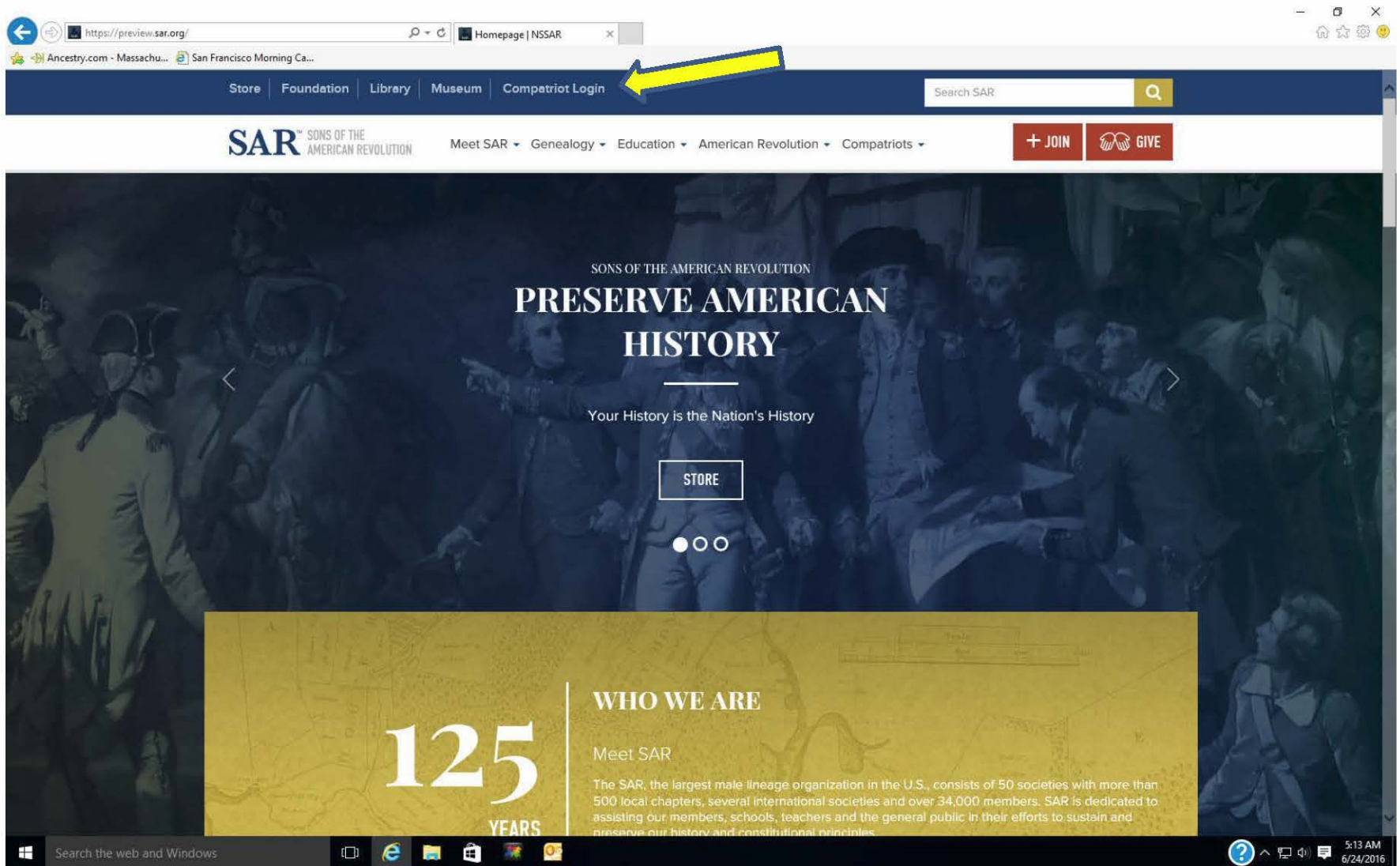
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Section 1.0

Setting up an Account on the Online System

To setup a new account, first go to <https://www.sar.org>. you will see this screen. Click on “Compatriot Login”.



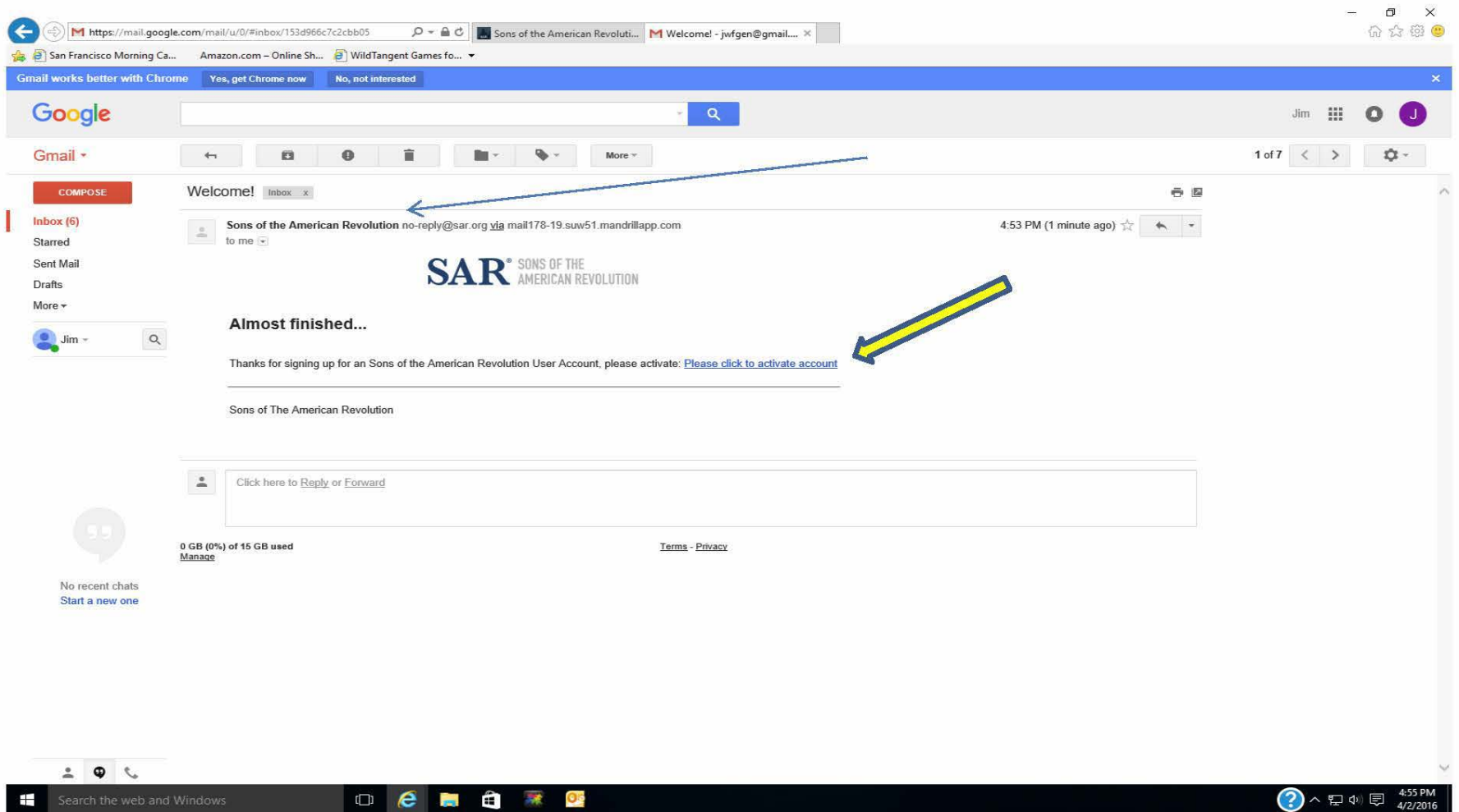
You will be taken to the Log In/Sign Up screen. If you don't already have an account. Click on the "Sign Up" tab.

The screenshot shows a web browser window with the URL <https://members.sar.org/login>. The page header features the SAR logo and the text "SONS OF THE AMERICAN REVOLUTION". A white alert box at the top contains the text: "Alert! If you were redirected here from the SAR Store, please [Click here to return to the store and login.](#)". Below the alert is a navigation bar with two tabs: "Log In" and "Sign Up". A yellow arrow points to the "Sign Up" tab. The "Sign Up" section is titled "Already a member? Sign in" and includes input fields for "Email" and "Password", a checkbox for "Remember me next time.", and a blue "Login" button. Below the login form is a link for "Forgot Username or Password?". To the right of the form, the page title is "The National Society of the Sons of the American Revolution Membership System". The main content area contains a welcome message: "Welcome to the Membership System for the Sons of the American Revolution (SAR). This site will assist you in filling out an application for membership in the SAR or completing a supplemental application once you are a member." It also includes a paragraph about the SAR's history and a link to the "Society Contacts Directory". A section titled "Who Can Register?" follows, explaining that any gentleman interested in joining can register or contact someone in the SAR for assistance. The Windows taskbar at the bottom shows the time as 7:21 PM on 1/23/2016.

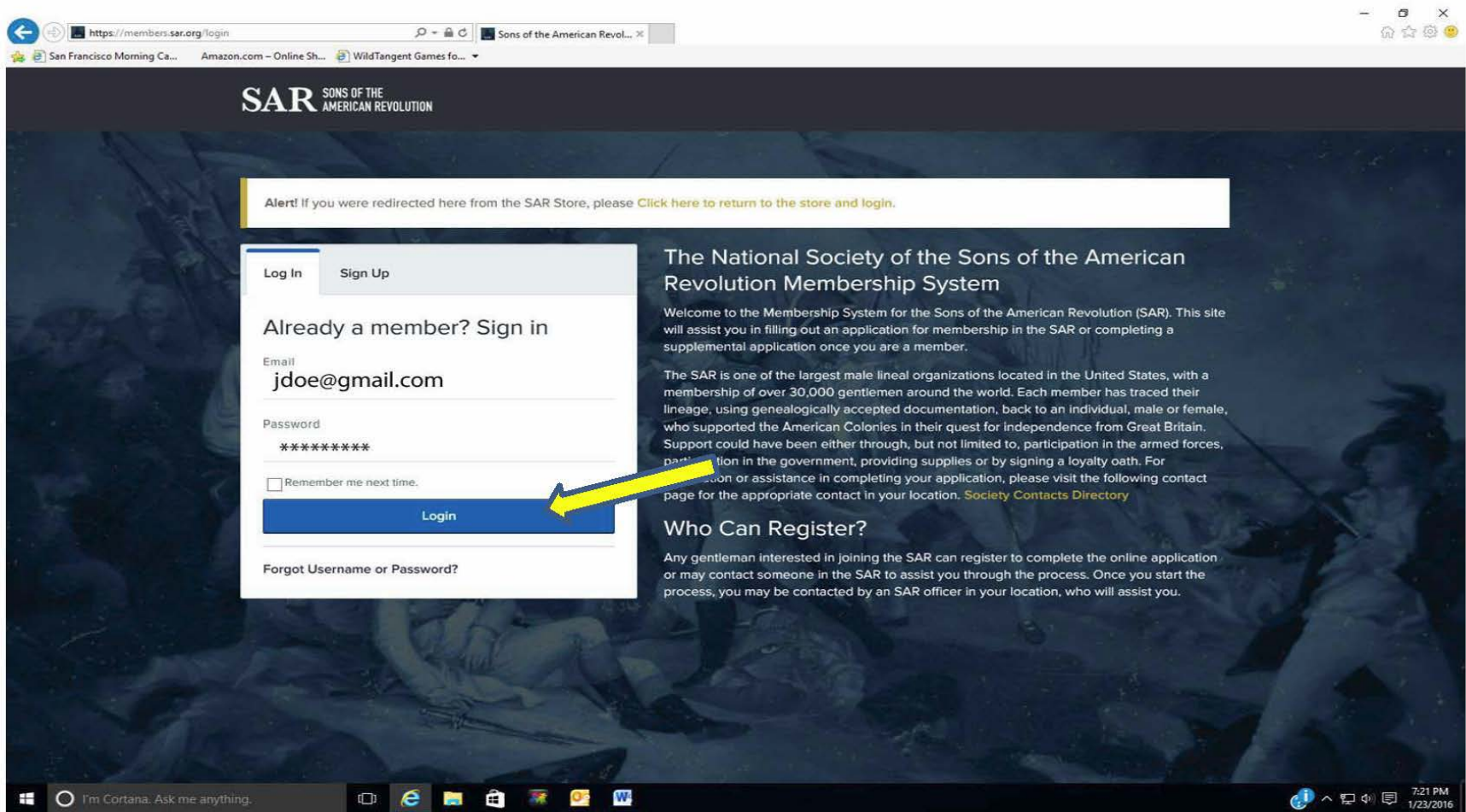
To create a new account so you can prepare membership applications or register for SAR events, you must first sign up. Click on the “Sign Up” tab on the screen above and this screen will appear. Enter your first and last name, your email address, a password and a password confirmation (this password will be needed for all future logins). Then click on the blue “Sign Up” button. Once this is done, logoff and don’t log back in until the next step is completed. **NOTE: it is very important that your email address is entered correctly since the address will be used to send back an email from the NSSAR to confirm and complete your registration.**

The screenshot shows a web browser window at the URL https://members.sar.org/login#sign_up. The page header features the SAR logo and the text "SONS OF THE AMERICAN REVOLUTION". A yellow alert box at the top states: "Alert! If you were redirected here from the SAR Store, please [Click here to return to the store and login.](#)". Below this, there are two tabs: "Log In" and "Sign Up". A yellow arrow points to the "Sign Up" tab. The "Sign Up" form includes the following fields: "First Name" (John), "Last Name" (Doe), "Email" (gdoe@gmail.com), "Password" (*****), and "Password Confirm" (*****). Blue arrows point from the text on the right to each of these fields. At the bottom of the form is a blue "Sign Up" button, with a yellow arrow pointing to it. To the right of the form is a section titled "The National Society of the Sons of the American Revolution Membership System" with a welcome message and a paragraph about the organization. Below that is a section titled "Who Can Register?" with a paragraph about the registration process. The Windows taskbar at the bottom shows the time as 7:51 AM on 1/24/2016.

Once you submit this sign-in information, you will be sent an activation email from the Sons of the American Revolution like the one below. Click on the link “Please click to activate account” link. Wait until this email is received before proceeding. If the activation email is not received within a few minutes, be sure to check your junk or spam mail folders.



Clicking on the link in the email will returned you to the SAR login page where you now enter your email address and the password you selected and click on the blue “Login” button. Once you’ve logged in, you will be taken to your personal “dashboard” screen.



You will be taken to a personal dashboard screen. Note there are three options on the left; SAR Website, My Applications, and Events. On the top right is “View/Change Profile”. To complete the initial setup, click on the “View/Change Profile” link.

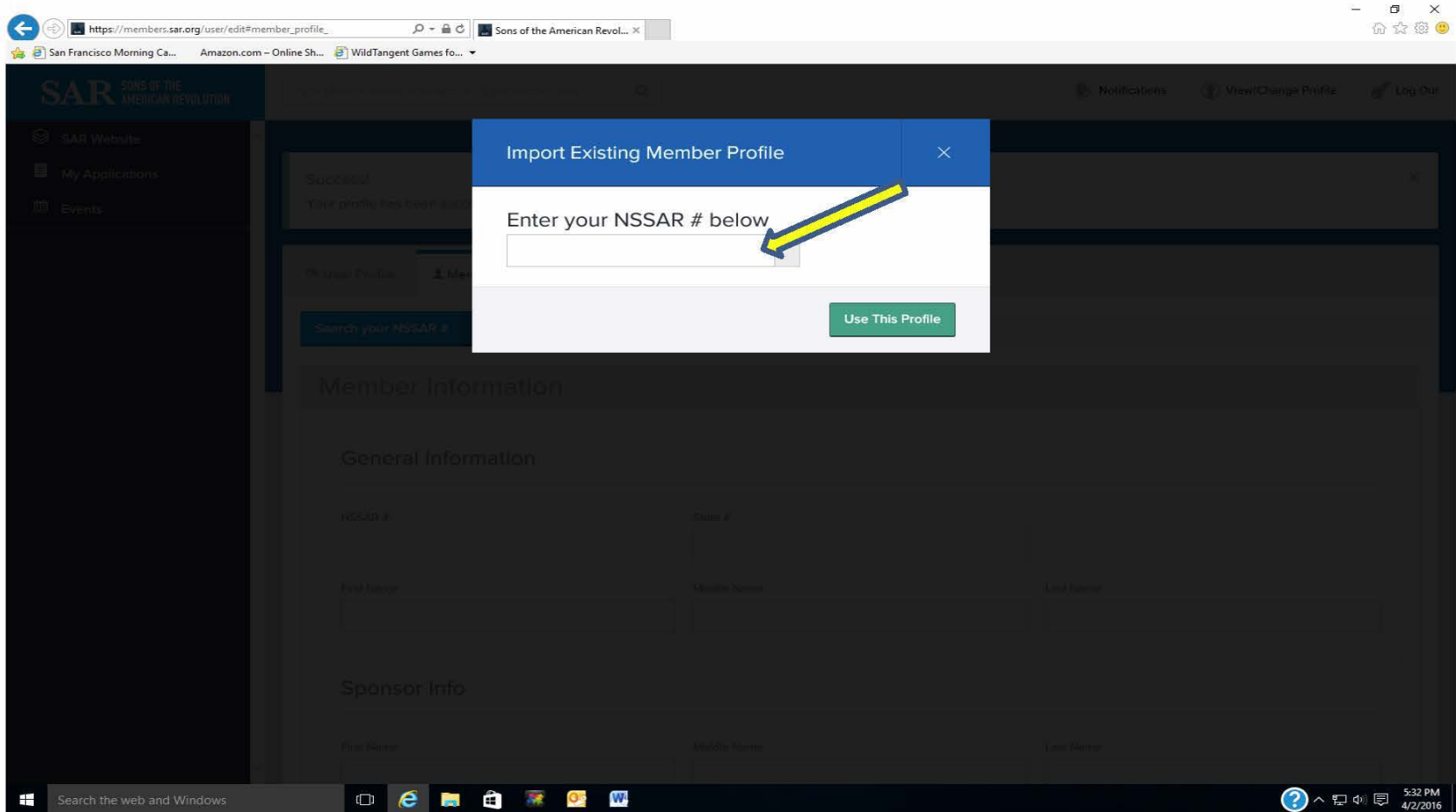
Note: If you don't see the three options and only the icons on the left, hold down the “Windows” or “Apple” key and press the minus “-” key to change the webpage resolution.

The screenshot shows a web browser window displaying the SAR website dashboard. The browser's address bar shows the URL https://members.sar.org/my_applications. The page header includes the SAR logo and a search bar. The navigation menu on the left contains three items: SAR Website, My Applications, and Events. The main content area features a welcome message for 'JOHN DOE' and a section titled 'All My Applications' with a 'Start a New Application' button. A table header is visible with columns: NAME, STATUS, PATRIOT ANCESTOR, DATE, and PROGRESS. A yellow arrow points to the 'View/Change Profile' link in the top right corner. Blue arrows point to the 'SAR Website', 'My Applications', and 'Events' menu items.

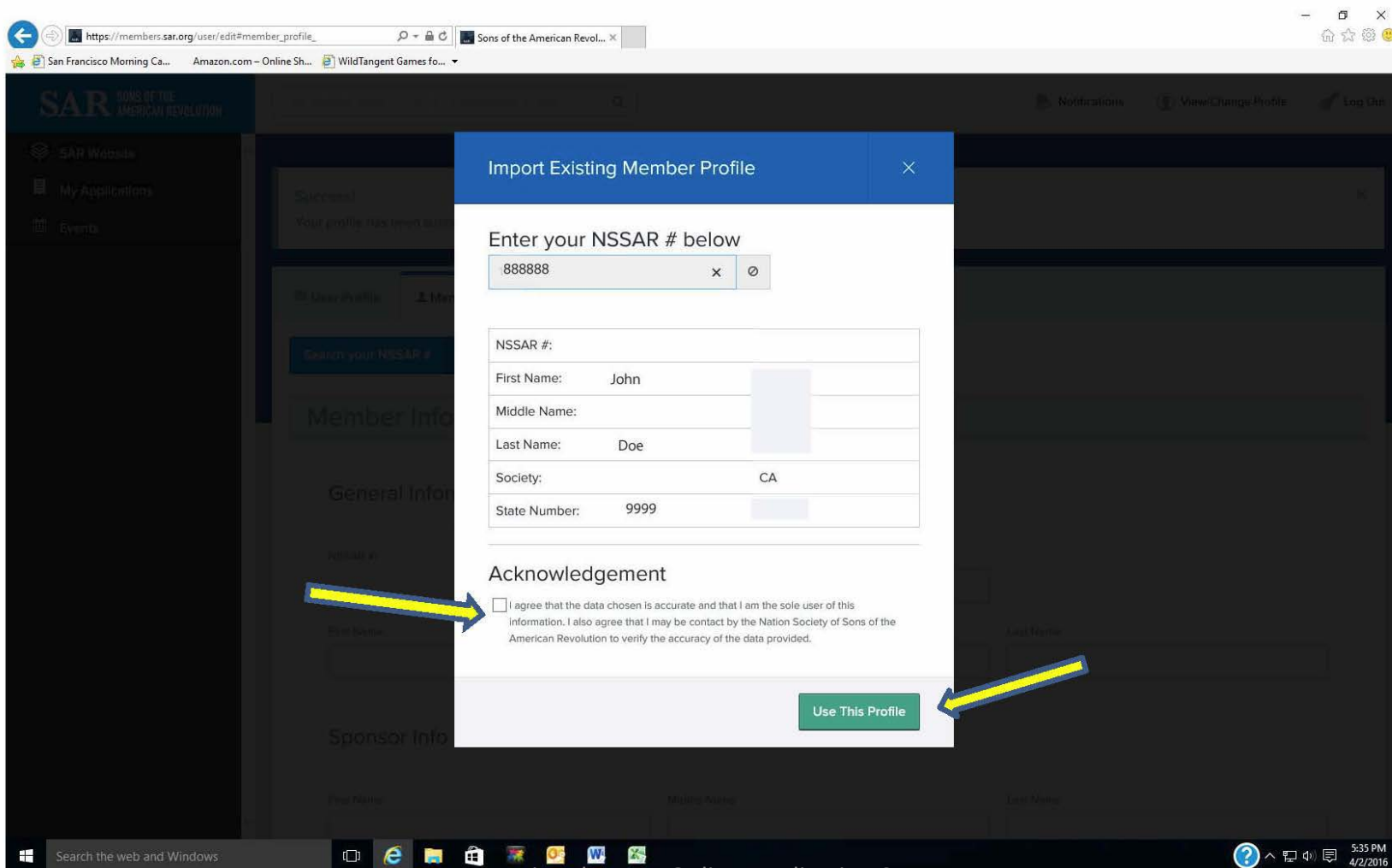
This screen will come up to allow completion of the setup. Click on the “Search for your NSSAR #” button. Do not fill in any other information at this point. A search box for your NSSAR # will be appear (next page). **DO NOT** fill in any of the other fields.

The screenshot shows a web browser window with the URL https://members.sar.org/user/544/edit#member_profile_. The page features a dark blue sidebar on the left with the SAR logo and navigation links for 'SAR Website', 'My Applications', and 'Events'. The main content area has a search bar at the top with the placeholder text 'Type Member Name, NSSAR ID or Application ID here'. Below the search bar are two buttons: 'Search your NSSAR #' and 'Start a new application'. A yellow arrow points to the 'Search your NSSAR #' button. The page is divided into sections: 'Member Information' (with a sub-section 'General Information') and 'Sponsor Info'. The 'General Information' section contains fields for 'NSSAR #', 'Registration Date' (with a calendar icon), 'State #', 'Society' (a dropdown menu currently showing '- Select State -'), and 'Chapter'. Below these are three text input fields for 'First Name', 'Middle Name', and 'Last Name'. The 'Sponsor Info' section also has three text input fields for 'First Name', 'Middle Name', and 'Last Name'.

This screen will appear next. Enter your National SAR Number. When you enter your National Number and press “Enter”, the next screen will appear (p. 8) to verify your name.



When you enter the NSSAR number on the previous screen, the information from the SAR Member Database will populate this screen. With your name, State Society, and State Number. If this is you, check the acknowledgement box and click the “Use this Profile” button to activate your account



Once the account is activated, whenever you log in, the following screen will appear with the default going to the “My Applications” screen. In the left-hand sidebar are three icons with titles for accessing the new SAR website, “My Applications”, and “Events”. Click on the “SAR Website” to go to the new website. The “Events” screen is used for registering for SAR events. Registration for all future events (Leadership Meetings, Congress, etc.) can only be accomplished via this screen for online registration. To begin a new or supplemental application click on the “Start New Application” button. If you are a State or Chapter President, Secretary, or Registrar, let your State Secretary know since he will have to assign special permissions for your position.

The screenshot shows the SAR website interface. The top navigation bar includes the SAR logo, a search bar, and links for Notifications, View/Change Profile, and Log Out. The left sidebar contains three menu items: SAR Website, My Applications (highlighted with a yellow arrow), and Events. The main content area displays a welcome message for 'JOHN DOE' and a section titled 'All My Applications' with a 'Start a New Application' button. Below this is a table with the following headers: NAME, STATUS, PATRIOT ANCESTOR, DATE, and PROGRESS. The footer includes a Privacy Policy link and the text 'Created & Powered by Blackstone Media'.

Section 2.0

Using the new online Application System

To use the online membership application program, an account with the new SAR system is required. Once you have setup an account, use your web browser to go to <https://www.sar.org> where you will see the screen below. Enter the email address and password that you used to setup your account, then click on “Login”.

SAR SONS OF THE AMERICAN REVOLUTION

Alert! If you were redirected here from the SAR Store, please [Click here to return to the store and login.](#)

Log In Sign Up

Already a member? Sign in

Email

Password

Remember me next time.

Login

[Forgot Username or Password?](#)

The National Society of the Sons of the American Revolution Membership System

Welcome to the Membership System for the Sons of the American Revolution (SAR). This site will assist you in filling out an application for membership in the SAR or completing a supplemental application once you are a member.

The SAR is one of the largest male lineal organizations located in the United States, with a membership of over 30,000 gentlemen around the world. Each member has traced their lineage, using genealogically accepted documentation, back to an individual, male or female, who supported the American Colonies in their quest for independence from Great Britain. Support could have been either through, but not limited to, participation in the armed forces, participation in the government, providing supplies or by signing a loyalty oath. For information or assistance in completing your application, please visit the following contact page for the appropriate contact in your location. [Society Contacts Directory](#)

Who Can Register?

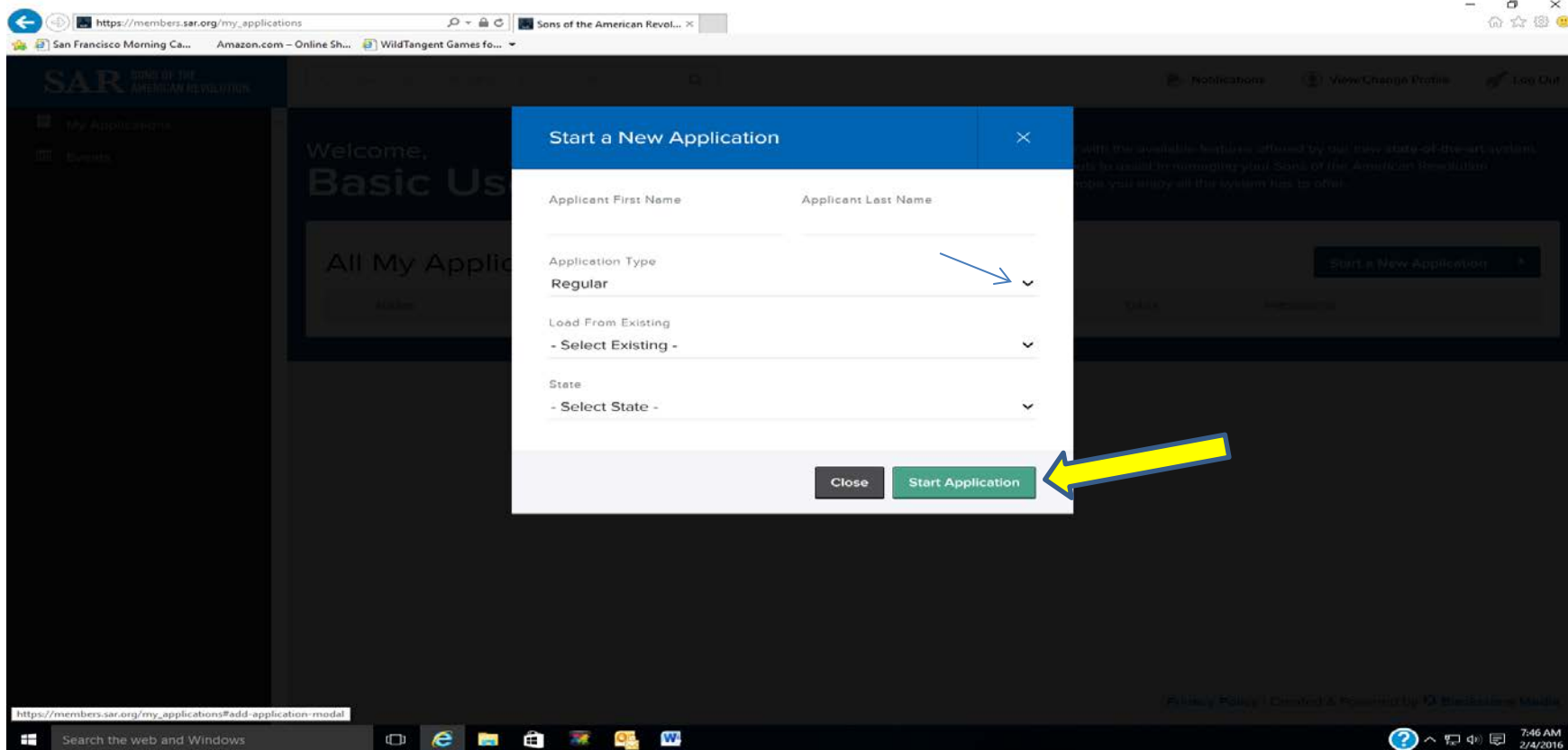
Any gentleman interested in joining the SAR can register to complete the online application or may contact someone in the SAR to assist you through the process. Once you start the process, you may be contacted by an SAR officer in your location, who will assist you.

Next you will see your personal “Welcome” screen similar to the one below. If this is your first application, nothing will show under “All My Applications”. To begin a new application, click on the blue “Start New Application” button. Note on the far left, the icons and titles “SAR Website” where the SAR Store is found, “My Applications”, and “Events”. Clicking on those icons will take you to either the new SAR website, “My Applications” which is your Welcome screen, or “Events” where you can register for future National Society Events.

The screenshot displays the SAR website interface. At the top, the browser address bar shows the URL https://members.sar.org/my_applications. The page header includes the SAR logo and a search bar. The navigation sidebar on the left contains three items: 'SAR Website', 'My Applications', and 'Events'. The main content area features a welcome message for 'John Doe' and a prominent blue button labeled 'Start a New Application' with a right-pointing arrow, which is highlighted by a yellow arrow. Below the button is a table header for 'All My Applications' with columns for NAME, STATUS, PATRIOT ANCESTOR, DATE, and PROGRESS. The footer at the bottom right contains the text 'Privacy Policy | Created & Powered by Blackstone Media'. The Windows taskbar at the bottom shows the search bar and several application icons, with the system tray displaying the time as 8:04 PM on 3/25/2016.

This initial screen will then appear. Start by entering the applicant's First and Last Name and then use the down arrow "v" to open the pulldown menu for the "Application Type" (Regular [the default], Junior, Memorial, or Supplemental). The "Load From Existing" pulldown is only for use with a family plan or supplemental and will be discussed later; ignore this field for now. Use the pulldown menu for "State" to select the state society for membership. Once the state society has been selected, a new pulldown menu will appear to select the chapter within that State Society. Once the applicant name has been entered and type, state society, and chapter have been selected from the pulldown menus, click on "Start Application"

For this example, the applicant's name will be John Doe, a regular member for membership in the Delta Chapter of the California Society.



The next screen to appear is for the applicant's personal information. Note that the first and last name, the State of Application, and the Chapter are automatically filled in from the previous screen. Enter the remainder of the fields --- Middle Name, DOB*, street address, city*, State* [by pulldown menu], Zip Code*, email*, and telephone number*. Note that the date of birth (DOB) is entered using the mm/dd/yyyy format so it can calculate the applicant's age. A calendar appears when the DOB field is entered to confirm the date selected. Tab to the next field (using the "enter" key will wipe out the date entered). Those fields marked with "*" are required before you can go on to the Next Section.

The screenshot shows a web browser window with the URL https://members.sar.org/application/basic-info?first_name=John&last. The page header includes the SAR logo and navigation links like "My Applications" and "Events". The main content area is titled "You are in Application Mode" and contains a "Back to Dashboard" button. The "Applicant Information" form is displayed with the following fields:

- Application Type: Regular
- NSSAR #: [Empty]
- State #: [Empty]
- First Name *: John
- Middle Name: [Empty]
- Last Name *: Doe
- Suffix: [Empty]
- DOB *: 1/22/1952 (with a calendar pop-up for January 1952, where the 22nd is selected)
- Street, R.D., or P.O. Box *: [Empty]
- City *: [Empty]
- State *: - Select State -
- Address 2: [Empty]
- Country *: United States
- State of Application: California SAR
- Chapter: Delta
- Email *: [Empty]
- Telephone *: [Empty]

At the bottom right of the form is a "Next Section" button. A yellow arrow points to the DOB field. The footer includes "Privacy Policy | Created & Powered by Blackstone Media" and a system tray showing the time as 8:11 AM on 2/4/2016.

Continue filling in the applicant information. Remember, the fields with "*" must be entered to proceed --- a missed field will be highlighted for entry. Once all information has been entered, click on the gray "Next Section" button.

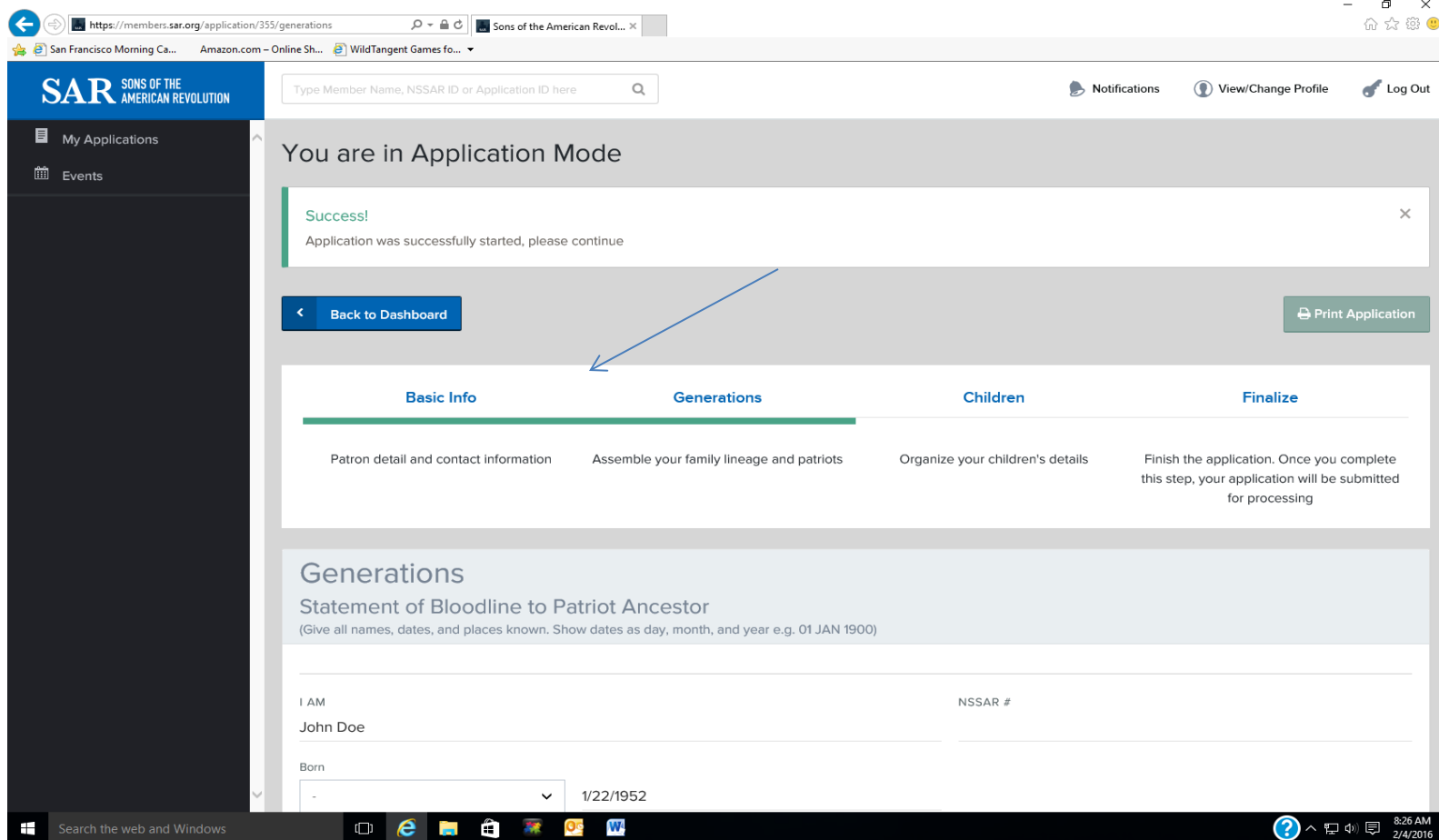
Any information entered may be edited later.

The screenshot shows a web browser window with the URL https://members.sar.org/application/basic-info?first_name=John&last. The page title is "Sons of the American Revolution". The user is logged in, and the page is in "Application Mode". The "Applicant Information" form is displayed with the following data:

Application Type	NSSAR #	State #
Regular		
First Name *	Middle Name	Last Name *
John		Doe
Suffix	DOB *	
	01/22/1952	
Street, R.D., or P.O. Box *	City *	State *
1234 Broadway	Stockton	California
Zip Code *		
95322-4567		
Address 2	Country *	
	United States	
State of Application	Chapter	
California SAR	Delta	
Email *	Telephone *	<input type="checkbox"/> I prefer to receive communication for SAR electronically.
jdoe11@gmail.com	(209) 123-4567	

A yellow arrow points to the "Next Section" button at the bottom right of the form.

The following screen will appear when “Next Section” is clicked. Note the green status bar under “Basic Info” and “Generations”. The four sections listed above the bar (Basic Info, Generations, Children, Finalize) are where information is input. If at a later time, an edit is needed, by clicking on the blue highlighted section names above that bar, you can go directly to that section. The “Generations” section is where the lineage is input. The applicant’s name and birth date are populated for first generation based on the information in the previous Basic Info screen and is automatically reformatted into the standard genealogical date format for printing.



Scroll down on the screen and you will find fields to enter the applicant's place of birth and field to enter information about his wife if applicable. If there is more than one wife, information for another wife can be added by clicking on "Add Wife". Note the arrow "v" pulldown menus. These menus provide a place to put "Abt:", "Bef" or "Aft" if the date information is not precise but based on another document such as a will, deed, or census record.

The screenshot shows a web browser window with the URL <https://members.sar.org/application/355/generations>. The page header includes the SAR logo and navigation links for "My Applications" and "Events". A search bar is present with the placeholder text "Type Member Name, NSSAR ID or Application ID here".

The main form area contains the following fields:

- Born:** A dropdown menu with a "v" icon and a date field containing "22 Jan 1952".
- City / County / State:** A text field containing "Lodi/San Joaquin/CA".
- This ancestor is the patriot.
- 1st Wife:** A section with the following fields:
 - Name:** Text field containing "Mary Smith".
 - NSDAR #:** Empty text field.
 - Born:** A dropdown menu with a "v" icon and a date field containing "26 Mar 1953".
 - City / County / State:** Text field containing "Stockton/San Joaquin/CA".
 - Married:** A dropdown menu with a "v" icon and a date field containing "8 Jun 1975".
 - City / County / State:** Text field containing "Stockton/San Joaquin/CA".
 - Died:** A dropdown menu with a "v" icon and a date field containing "01 Jan 1900".
 - City / County / State:** Empty text field.
 - This ancestor is the patriot.

Three blue arrows point from the "v" dropdown icons in the "1st Wife" section to the "Add Wife" button. A large yellow arrow points to the "Add Wife" button.

Below the form, there is a section titled "References for Generation 1" with the instruction: "Do NOT state what connection is being proved by your references for each generation. Simply list references only in this section. Note: All information entered below will be saved, but it may be truncated when printing."

The Windows taskbar at the bottom shows the time as 8:49 AM on 2/4/2016.

Once the information about spouses has been entered, continue scrolling down and add references for the applicant's generation. Note that the References box is dynamic and the final output will automatically determine how many lines are needed to list all references listed. The references listed should comply with the requirements listed in the Genealogy Policy Manual as elaborated upon in the Application Preparation Manual.

At this point you can save your work ("Save Generation") or go on and add another generation ("Add Next Generation").

The screenshot displays the SAR online application interface. At the top, there is a search bar and navigation links for Notifications, View/Change Profile, and Log Out. The main content area is titled "References for Generation 1" and includes a note: "Do NOT state what connection is being proved by your references for each generation. Simply list references only in this section. Note: All information entered below will be saved, but it may be truncated when printing." Below this is a text input field containing "b/c John Doe; m/c John Doe to Mary Smith." A yellow arrow points to this field. Underneath the field are checkboxes for "This ancestor is the patriot." and a dropdown menu for "Who is the Son" of. A red "Remove Generation" button is on the left, and green "Save Generation" and blue "Add Next Generation" buttons are on the right. A second yellow arrow points to the "Save Generation" button. At the bottom, there are "Previous Section", "Save All and Continue", and "Next Section" buttons. The footer includes a Privacy Policy link and the text "Created & Powered by Blackstone Media".

Clicking on the “+Add Next Generation” extends the entry screen for the entering information for the next generation, in this case, Generation 2. Begin entering information on the applicant’s parents. There are two other pull-down menus that can be used if the dates of birth, death, or marriage are not known but can be qualified as “before”, “about”, or “after” (use the pulldown arrow (“v”) to open the menu if a actual date isn’t known but it is known to be about, after, or before a given date).

The screenshot shows the SAR (Sons of the American Revolution) online application system. The browser address bar displays <https://members.sar.org/application/355/generations>. The page header includes the SAR logo and navigation links for Notifications, View/Change Profile, and Log Out. A search bar is present with the placeholder text "Type Member Name, NSSAR ID or Application ID here".

The main content area displays the following information:

- A text box containing "b/c John Doe; m/c John Doe to Mary Smith".
- A checkbox labeled "This ancestor is the patriot." which is unchecked.
- A dropdown menu labeled "Who is the Son" with a selected option.
- A red button labeled "Remove Generation" and a green button labeled "Save Generation".
- A form for "Generation # 2" with the text "I AM THE SON OF Robert John Doe".
- A form for "BORN" with a date of "4 Mar 1929" and a location of "Minneapolis/Hennepin/MN". A blue arrow points to a dropdown arrow next to the date field.
- A form for "DIED" with a date of "11 Feb 2005" and a location of "Stockton/San Joaquin/CA".
- A checkbox labeled "This ancestor is the patriot." which is unchecked.

The Windows taskbar at the bottom shows the system time as 9:18 AM on 2/4/2016.

Continue scrolling down to enter the information on the wife. In this example, the lineage goes through the wife. Note that at the after the references section, there is a pull-down arrow (“v”) for the “Who is the son/daughter of”. Use this to select whether the lineage goes through the husband or wife. When all information has been entered, you should save the information for that generation by clicking on the “Save Generation” button, then click on the “+Add Next Generation” button to proceed to the next generation.

The screenshot shows the SAR (Sons of the American Revolution) online application system. The browser address bar displays <https://members.sar.org/application/355/generations>. The page header includes the SAR logo and navigation links: "My Applications", "Events", "Notifications", "View/Change Profile", and "Log Out".

The main form area contains the following sections:

- BORN:** A dropdown menu, a date field containing "4 Mar 1929", and a "CITY/COUNTY/STATE" field containing "Minneapolis/Hennepin/MN".
- DIED:** A dropdown menu, a date field containing "11 Feb 2005", and a "CITY/COUNTY/STATE" field containing "Stockton/San Joaquin/CA".
- This ancestor is the patriot.
- Wife:** A "NAME" field containing "Mary Elizabeth Brown" and an "NSDAR #" field.
- BORN:** A dropdown menu, a date field containing "7 Jul 1930", and a "CITY/COUNTY/STATE" field containing "Saint Paul/Ramsey/MN".
- DIED:** A dropdown menu, a date field containing "01 JAN 1900", and a "CITY/COUNTY/STATE" field containing "CITY/COUNTY/STATE".
- MARRIED:** A dropdown menu, a date field containing "5 Sep 1948", and a "CITY/COUNTY/STATE" field containing "Minneapolis/Hennepin/MN".
- This ancestor is the patriot.

Below the form is a text area for references with a rich text editor toolbar. The text entered is "b/c Mary Elizabeth Brown; m/c Robert John Doe to Mary Elizabeth Brown".

At the bottom of the form, there is a dropdown menu labeled "Who is the Daughter of" with a "v" icon. A blue arrow points to this dropdown menu.

At the bottom right of the form, there are two buttons: "Save Generation" (green) and "+ Add Next Generation" (blue). Two yellow arrows point to these buttons.

The Windows taskbar at the bottom shows the search bar, taskbar icons, and system tray with the time "9:24 AM 2/4/2016".

At any time, you can see what the progress on the actual application will look like by saving the generation (“Save Generation”) which takes you back to the “Generations” screen. Then click on “Print Application”. This button will give you a preview of what the actual application looks like based on the information already submitted.

The screenshot shows a web browser window with the URL <https://members.sar.org/application/355/generations>. The page header includes the SAR logo and navigation links for Notifications, View/Change Profile, and Log Out. A search bar is present with the placeholder text "Type Member Name, NSSAR ID or Application ID here". The main content area is titled "You are in Application Mode" and features a "Back to Dashboard" button and a "Print Application" button, which is highlighted with a yellow arrow. Below this is a progress bar with four stages: "Basic Info" (Patron detail and contact information), "Generations" (Assemble your family lineage and patriots), "Children" (Organize your children's details), and "Finalize" (Finish the application. Once you complete this step, your application will be submitted for processing). The "Generations" section is currently active, displaying a "Statement of Bloodline to Patriot Ancestor" and a "Your Patriot Ancestor Generation Tree" with a date of MARCH 4, 1929 and the name Robert John Doe. The Windows taskbar at the bottom shows the time as 9:28 AM on 2/4/2016.

In this example, only the first two generations have been entered. The actual form which would be printed only shows the information thus far. The entry of children, patriotic service and the proofs of service, and sponsors will take place after all of the generations to the patriot have been entered. If there is no spouse and/or children of the applicant, nothing will show up on the form. This screen shows the form that would actually be printed. The references are highlighted with the sidebar immediately below the generation. If the “Print” button is clicked, the form will be sent to the printer. The default format is letter size but legal SAR watermarked paper is required for the final and can be selected on the print menu. The printout uses dynamic allocation of lines for the reference block thus by adding blank lines (using enter key) spacing for a generational page break for the 2nd page can be made. **NOTE: Be sure your browser supports suppression of headers and footers or the application will be printed with unwanted page numbers in the header and the SAR’s URL and date in the footer.**

https://members.sar.org/application/355/print Application Form

SAR [®] SONS OF THE AMERICAN REVOLUTION
APPLICATION FOR MEMBERSHIP

Print

Application Type: Regular ACN: 1454602960 National Number: _____
 State Society: California SAR Chapter: Delta State Number: _____
 NAME OF APPLICANT: John Doe Age: 64
 Address: 1234 Broadway Stockton California 95322-4567
 Phone: (209) 123-4567 Email: jdoe11@gmail.com
 Name as you wish it to appear on SAR Certificate: John Doe

REVOLUTIONARY PATRIOT ANCESTOR

PATRIOT SERVICE

Description:

STATEMENT OF BLOODLINE TO PATRIOT ANCESTOR

	DATE	CITY/COUNTY/STATE
1 I am John Doe	born 22 Jan 1952	
and my 1st spouse Mary Smith	born 26 Mar 1953	Stockton/San Joaquin/CA
NSDAR# _____	died _____	
	married 8 Jun 1975	Stockton/San Joaquin/CA
References to next generation:		
b/c John Doe, m/c John Doe to Mary Smith.		
2 I am the son of Robert John Doe	born 4 Mar 1929	Minneapolis/Hennepin/MN
NSSAR# _____	died 11 Feb 2005	Stockton/San Joaquin/CA
and his wife Mary Elizabeth Brown	born 7 Jul 1930	Saint Paul/Ramsey/MN
NSDAR# _____	died _____	
Who is the son ___/daughter <input checked="" type="checkbox"/> of	married 5 Sep 1948	Minneapolis/Hennepin/MN
References to next generation:		
b/c Mary Elizabeth Brown, m/c Robert John Doe to Mary Elizabeth Brown		

Continue adding generational information until you have completed the lineage to the patriot ancestor. On the screen for the patriot ancestor's information, mark him/her as the patriot.

The screenshot shows the SAR (Sons of the American Revolution) online application system. The browser address bar displays <https://members.sar.org/application/347/generations>. The page title is "Sons of the American Revolution". The left sidebar contains navigation options: SAR Website, Dashboard, State Dashboard, Chapter Dashboard, My Applications, Events, Administration, and Users. The main content area is titled "Who is the Daughter of" and features a search bar with the placeholder text "Type Member Name, NSSAR ID or Application ID here". Below the search bar are two buttons: "Remove Generation" (red) and "Save Generation" (green). The form contains the following fields:

- Generation #: 7
- GREAT ⁴ GRANDSON OF: Samuel Andrews
- NSSAR #: [Empty]
- BORN: [Dropdown] 1750
- CITY/COUNTY/STATE: //NY
- DIED: [Dropdown] 30 Mar 1824
- CITY/COUNTY/STATE: /Albany/NY
- This ancestor is the patriot.
- Wife NAME: [Empty]
- NSDAR #: [Empty]
- BORN: [Dropdown] 01 JAN 1900
- CITY/COUNTY/STATE: CITY/COUNTY/STATE
- DIED: [Dropdown] 01 JAN 1900
- CITY/COUNTY/STATE: CITY/COUNTY/STATE
- MARRIED: [Dropdown] 01 JAN 1900
- CITY/COUNTY/STATE: CITY/COUNTY/STATE

A yellow arrow points to the checkbox "This ancestor is the patriot." which is checked.

Click on “Save All and Continue” so save the work thus far.

The screenshot shows the SAR (Sons of the American Revolution) online application system. The browser address bar displays <https://members.sar.org/application/347/generations>. The page title is "Sons of the American Revolution".

The left sidebar contains the following navigation items:

- SAR Website
- Dashboard
- State Dashboard
- Chapter Dashboard
- My Applications
- Events
- Administration
 - Users

The main content area is titled "Type Member Name, NSSAR ID or Application ID here" and includes a search icon. Below this, there is a checkbox labeled "This ancestor is the patriot." which is checked.

The form is for adding a "Wife" generation. It includes the following fields:

- NAME:** Will Samuel Andrews; Oblong Quaker monthly meeting records. (with a close button 'X')
- NSDAR #:** (empty field)
- BORN:** Date: 01 JAN 1900; City/County/State: CITY/COUNTY/STATE
- DIED:** Date: 01 JAN 1900; City/County/State: CITY/COUNTY/STATE
- MARRIED:** Date: 01 JAN 1900; City/County/State: CITY/COUNTY/STATE

Below the form, there is another checkbox labeled "This ancestor is the patriot." which is unchecked. A note reads: "References for this Generation. Do NOT state what connection is being proved by your references for each generation. Simply list references only in this section. Note: All information entered below will be saved, but it may be truncated when printing." Below this note is a table with columns "B", "I", "Link", and "Line", and an empty text area for input.

At the bottom of the form, there are two buttons: "Remove Generation" (red) and "Save Generation" (green).

At the bottom of the page, there are three buttons: "Previous Section", "Save All and Continue" (green), and "Next Section". A yellow arrow points to the "Save All and Continue" button.

The Windows taskbar at the bottom shows the system time as 7:59 PM on 6/8/2016.

This would be a good time to “Print Application” to check for any corrections that might be needed

The screenshot shows the SAR website's application mode. The browser address bar displays <https://members.sar.org/application/347/generations>. The page header includes the SAR logo, a search bar, and navigation links for Notifications, View/Change Profile, and Log Out. A sidebar on the left lists navigation options: SAR Website, Dashboard, State Dashboard, Chapter Dashboard, My Applications, Events, Administration, and Users. The main content area is titled "You are in Application Mode" and features a "Back to Dashboard" button and a "Print Application" button, which is highlighted with a yellow arrow. Below this is a progress bar with four stages: "Basic Info" (Patron detail and contact information), "Generations" (Assemble your family lineage and patriots), "Children" (Organize your children's details), and "Finalize" (Finish the application. Once you complete this step, your application will be submitted for processing). The "Generations" section is active, showing a "Statement of Bloodline to Patriot Ancestor" and a "Your Patriot Ancestor Generation Tree" with a right-pointing arrow. The tree includes names like Samuel Andrews, William Joseph Brown, John Brown, Robert, and Herbert M. Brown, with a date of MAY 16, 1750 and a small American flag icon.

If corrections are needed, they can be edited by scrolling down and clicking on the generation toggle needed to be edited. That will bring up the input screen for that generation.

The screenshot shows the SAR website interface. At the top, there is a search bar and navigation links for Notifications, View/Change Profile, and Log Out. The main content area features a timeline from 1700 to 1900 with several generation boxes. Below the timeline is a list of generations, each with a 'Click to toggle' link. A yellow arrow points to the 'Click to toggle' link for Generation #3, 'William Joseph Brown'. Below the list is a form for editing a generation, with fields for 'Generation #', 'Great ⁴ Grandson of', 'NSSAR #', 'BORN', 'CITY/COUNTY/STATE', and 'DIED'. A 'Need Help?' section is visible on the right side of the page.

Generation #1 | John Ralph Doe [Click to toggle](#)

Generation #2 | Robert John Doe [Click to toggle](#)

Generation #3 | William Joseph Brown [Click to toggle](#)

Generation #4 | Herbert M. Brown [Click to toggle](#)

Generation #5 | John Brown [Click to toggle](#)

Generation #6 | Elisha McDowell [Click to toggle](#)

Generation #7 | Samuel Andrews [Click to toggle](#)

Generation #
7

Great ⁴ Grandson of
Samuel Andrews

NSSAR #

BORN
- 16 May 1750

CITY/COUNTY/STATE
/Albany/NY

DIED
CITY/COUNTY/STATE

Need Help?

My generation does not show up properly in the top timeline?
As of right now, the timeline feature supports specific dates such as **03/27/1960** or **27 MAR 1960**. Dates such as **1960** or **Around March** are acceptable and will be valid for application submission but may cause the timeline above to not render properly. Future updates will eliminate this issue.

I cannot add my next generation?
If you are trying to add a generation after your Patriot Ancestor? You will not be able to. Please uncheck the box labeled **This ancestor is the patriot** in the corresponding generation, Save and Refresh and then you will be able to continue adding more generations.

Once the lineage data is completed and any edits made, scroll down to the bottom and click on “Next Section”.

The screenshot displays the SAR (Sons of the American Revolution) online application system interface. The browser address bar shows the URL <https://members.sar.org/application/347/generations>. The page features a dark blue sidebar on the left with the SAR logo and navigation links: SAR Website, Dashboard, State Dashboard, Chapter Dashboard, My Applications, Events, Administration, and Users. The main content area includes a search bar at the top with the placeholder text "Type Member Name, NSSAR ID or Application ID here". Below the search bar are two buttons: "Remove Generation" (red) and "Save Generation" (green). A horizontal bar contains "Previous Section" (dark grey), "Save All and Continue" (green), and "Next Section" (dark grey) buttons. A yellow arrow points to the "Next Section" button. Below this bar is a "Notes" section with an "Add A Note" form and a "Recent Notes" table. The "Add A Note" form includes a text area, a "Link" field, a "Private" checkbox, and "Clear" and "Add Note" buttons. The "Recent Notes" table has columns for "USER", "NOTE", and "CREATED" and contains the message "There are currently no Notes to list." The footer of the page includes a "Privacy Policy" link and the text "Created & Powered by Blackstone Media". The Windows taskbar at the bottom shows the search bar and system tray with the time 8:25 PM on 6/8/2016.

This will take you to the next section for input information about the applicant's children. If no information is entered, the final printed form will not show a section for children. If there were more than one wife, the arrowed pulldown menu would list all wives that were entered in the Basic Info screen, so the child's mother can be selected.

The screenshot shows the SAR (Sons of the American Revolution) online application system. The browser address bar indicates the URL is <https://members.sar.org/application/347/children>. The page title is "Sons of the American Revolution".

The interface features a dark blue sidebar on the left with the SAR logo and navigation options: SAR Website, Dashboard, State Dashboard, Chapter Dashboard, My Applications, Events, Administration, and Users.

The main content area is titled "You are in Application Mode" and includes a search bar, a "Back to Dashboard" button, and a "Print Application" button. Below this is a progress bar with four steps: "Basic Info", "Generations", "Children", and "Finalize". The "Children" step is currently active and highlighted with a green line. A blue arrow points to the "Children" step in the progress bar.

The "Children" section contains a table with the following columns: CHILD NAME, RELATIONSHIP, WIFE, DATE OF BIRTH, and PLACE OF BIRTH. The "WIFE" column has a dropdown menu currently set to "- Select Wife -". Below the table are "Previous Screen" and "Save and Continue" buttons.

At the bottom of the page, there is a "Notes" section with an "Add A Note" input field and a "Recent Notes" table with columns for USER, NOTE, and CREATED.

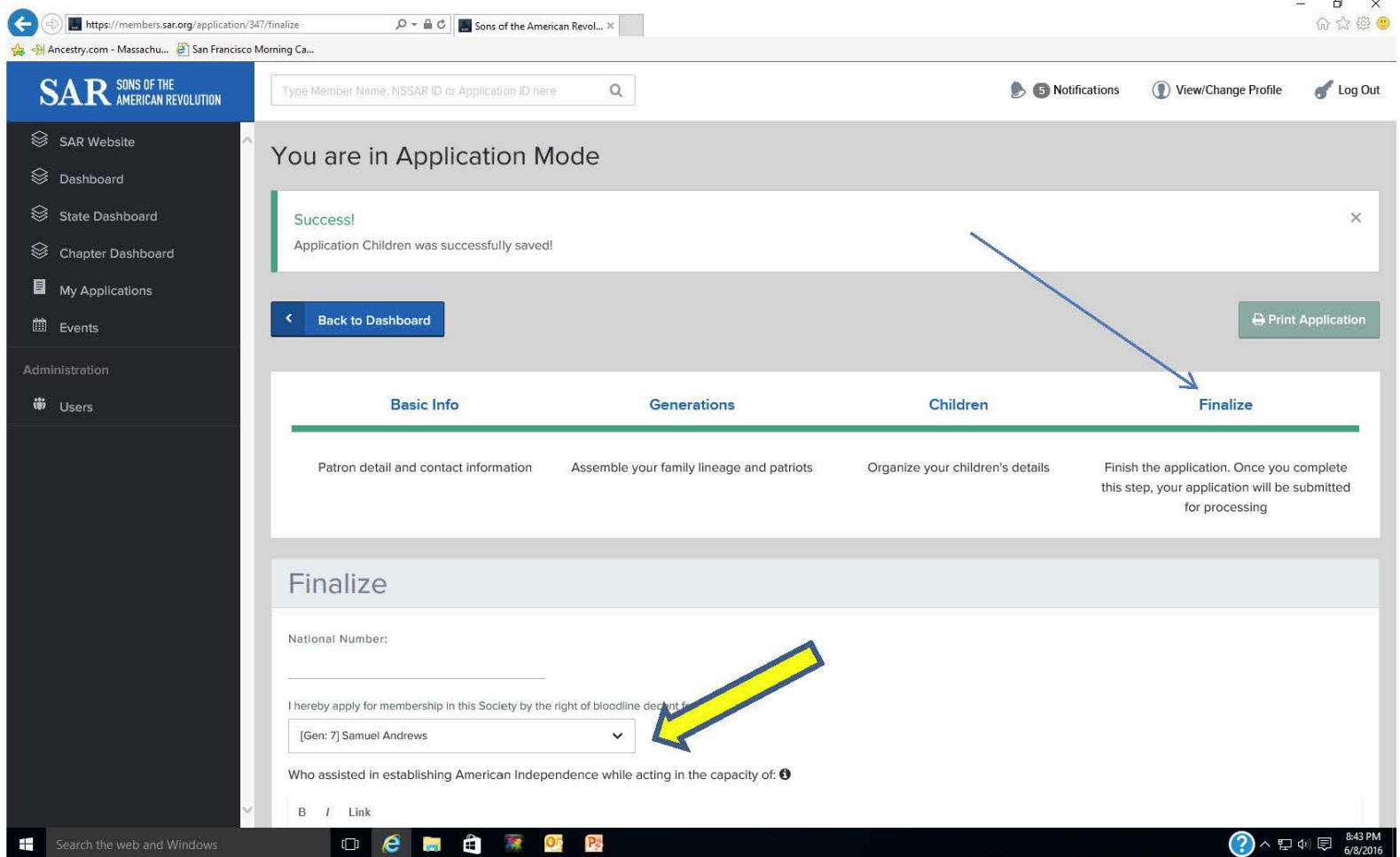
The Windows taskbar at the bottom shows the system time as 8:28 PM on 6/8/2016.

Enter the child's name, relationship (son or daughter), select the wife from the pulldown menu, enter the date of birth (the calendar function will appear), and the place of birth. Additional children can be added using the blue "+" key. The red "-" key can be used to delete a child. When done entering children, click on "Save and Continue".

The screenshot shows the SAR (Sons of the American Revolution) online application system. The user is in 'Application Mode' for application 347. The interface is divided into four main sections: Basic Info, Generations, Children, and Finalize. The 'Children' section is currently active, displaying a table with columns for CHILD NAME, RELATIONSHIP, WIFE, DATE OF BIRTH, and PLACE OF BIRTH. A child named 'Edgar Alan Doe' is listed as a 'son' with a date of birth of '04 Dec 1979' and a place of birth of 'Stockton/San Joaquin/CA'. The 'WIFE' dropdown menu is open, showing '- Select Wife -' and 'Sarah Jane Mywife'. A yellow arrow points to the 'Save and Continue' button at the bottom right of the children section. Below the children section is a 'Notes' section with 'Add A Note' and 'Recent Notes' options.

CHILD NAME	RELATIONSHIP	WIFE	DATE OF BIRTH	PLACE OF BIRTH
Edgar Alan Doe	son	- Select Wife - Sarah Jane Mywife	04 Dec 1979	Stockton/San Joaquin/CA

The “Finalize” section screen now appears. A dropdown menu is provided that lists each generation in the lineage. Use this dropdown menu to select the patriot ancestor.



Scroll down to the box for entering the patriot's service. This is also a dynamic box which will figure out how many lines of text are needed on the final application form.

The screenshot shows the SAR website's application system. The browser address bar displays <https://members.sar.org/application/347/finalize>. The page header includes the SAR logo and navigation links for Notifications, View/Change Profile, and Log Out. A sidebar on the left contains navigation options such as SAR Website, Dashboard, State Dashboard, Chapter Dashboard, My Applications, Events, and Administration. The main content area features a search bar and a dropdown menu for bloodline descent, currently set to "[Gen: 7] Samuel Andrews". Below this is a section titled "Who assisted in establishing American Independence while acting in the capacity of:" with a sub-section labeled "B / Link". A large yellow arrow points to this text input area. Further down, there are fields for "Buried in the" and "Cemetery at". A "REFERENCES" section provides instructions on the type of evidence required. The "Proof Of Service" section includes a sub-heading "PROOF OF PATRIOT ANCESTOR'S REVOLUTIONARY WAR SERVICE" and detailed instructions on how to list references for military, civil, or patriotic service.

Continue scrolling down to enter the references for proof of service, and then the sponsor and co-sponsor information. Don't enter information regarding the Registrar or other officers.

The screenshot shows the SAR application system interface. The top navigation bar includes the SAR logo, a search bar, and links for Notifications, View/Change Profile, and Log Out. The left sidebar contains navigation options like SAR Website, Dashboard, State Dashboard, Chapter Dashboard, My Applications, Events, Administration, and Users.

Proof Of Service

PROOF OF PATRIOT ANCESTOR'S REVOLUTIONARY WAR SERVICE
List REFERENCES by the Book/Publication Volume, and Page Number(s) of the documentation of other authorities that prove the Patriot's Military Service, Civil Service, Patriotic Service, or other qualifying Revolutionary War Service. When a Revolutionary War Pension Record is used as proof, enter the Pension #, such as "Pension #S10295." Proof of Service should be from an authoritative, record-of-the-day source. When proof of service documents are not submitted, but are derived from a previous NSSAR or NSDAR application, enter "SAR (or DAR) # _____ cites (then quote the service source noted on that record copy)."

B I Link

Signatures

Applicant Signature		
Full Name	Date	
_____	_____	
Sponsor	Chapter Registrar	Staff Genealogist
Full Name	Full Name	Full Name
_____	_____	_____
Street/P.O. Box	Date Verified and Approved	Date Verified and Approved
_____	_____	_____
City	State Registrar	National Registrar
_____	Full Name	Full Name

Continue scrolling down and click on “Save Draft and View”.

The screenshot shows a web browser window with the URL <https://members.sar.org/application/347/finalize>. The page header includes the SAR logo and a search bar. The left sidebar contains navigation options like SAR Website, Dashboard, State Dashboard, Chapter Dashboard, My Applications, Events, Administration, and Users. The main content area is a form for finalizing an application. It has three columns: State Secretary, Co-Sponsor, and a column for initials. The State Secretary section includes fields for NSSAR #, Full Name, and Date Accepted by the State Board of Management. The Co-Sponsor section includes fields for Full Name, Date Forwarded to National Registrar, and NSSAR #. The initials column has three rows for initials. At the bottom of the form section, there is a 'Previous Screen' button and a 'Save Draft and View' button. A yellow arrow points to the 'Save Draft and View' button. Below the form is a 'Notes' section with 'Add A Note' and 'Recent Notes' sub-sections. The 'Recent Notes' section shows a table with columns for USER, NOTE, and CREATED, and a message that there are currently no notes to list. The Windows taskbar is visible at the bottom of the screen.

This brings up the “Success” screen. At this point you can print the application draft, go back to edit the information submitted. Once you are satisfied that everything is correct, print the final of the SAR Watermarked legal size paper, get the signatures of the applicant and sponsors, and submit it with the documentation package and application fees to your Chapter Registrar for processing.

The screenshot shows a web browser window displaying the SAR (Sons of the American Revolution) online application system. The browser address bar shows the URL: <https://members.sar.org/application/347/view>. The page features a dark blue header with the SAR logo and navigation links. A success message is displayed in a white box: "Success! Your application has been saved". Below this, there is a "Return to All Applications" button. The main content area is divided into two columns: "Overview" and "Applicant Detail".

Overview

- ACN: 1454169637
- User: Jim Lucky Faulkinbury
- Status: Started
- Type: Regular
- State/Society: California SAR
- Chapter: Delta

Applicant Detail

- NSSAR ID:
- Applicant: John Doe
- Age: 64
- Email: jdoe1@gmail.com
- Phone: (209) 123-4567
- Address: 1234 Broadway
Stockton, California 95322-4567

At the bottom of the application details, there are two buttons: "Edit/View" and "Print Application". A yellow arrow points to the "Print Application" button. Below the application details, there is a "Delete Application" button. At the bottom of the page, there is a "Process" section with a "Select" dropdown menu.

SAR® SONS OF THE
AMERICAN REVOLUTION
APPLICATION FOR MEMBERSHIP

Application Type: Regular ACN: 1466690673 National Number: _____
 State Society: Kentucky SAR Chapter: Louisville-Thruston State Number: _____
 NAME OF APPLICANT: John Doe McCrum Smith Age: 72
 Address: 3205 Main road Louisville Kentucky 40299-3000
 Phone: (502) 555-1212 Email: jdoe@jdoe.com
 Name as you wish it to appear on SAR Certificate: John Doe McCrum Smith

REVOLUTIONARY PATRIOT ANCESTOR

I hereby apply for membership in this Society by the right of bloodline descent from _____ Gen # _____
 who assisted in establishing American Independence while acting in the capacity of:
Captain, Virginia Continental Line

PROOF OF SERVICE

Military Warrant No 2174 for 3 years service in Continental Line

PATRIOT RESIDENCE & BURIAL

Burial Location:
Gray
Louisville, KY

APPLICANT CHILDREN

Child Given Name	Date/Place of Birth	Spouse Name
<u>James Smith</u>	<u>01 Jan 2000 / Kentucky</u>	_____
<u>Mary Smith</u>	<u>01 Jan 2002 / Kentucky</u>	_____
<u>Anabell</u>	<u>01 Jan 2004 / Kentucky</u>	_____

STATEMENT OF BLOODLINE TO PATRIOT ANCESTOR

1 - I am John Doe Smith born 16 Jan 1944 Louisville, Jefferson Co., KY

References:

B/C John Doe Smith; KY Genealogist, V 13 # 4 p 127; SAR 107100, The Virginia Genealogist, V 50 #2- pp 148 - 151; Military Land Warrant # 2174 & 242SAR 107100, The Virginia Genealogist, V 50 #2- pp 148 - 151; Military Land Warrant # 2174 & 242

2 - I am the son of Angereau Gray Smith born 03 Mar 1904 Louisville Jefferson Co., KY
 NSSAR# _____ died 10 JAN 1972 Las Angeles, CA
 and his wife Eleanor Francis Jones born 21 FEB 1909 Pittsburgh, Allegheny Co., PA
 NSDAR# _____ died 18 APR 1977 Louisville Jefferson Co., KY
 Who is the son X /daughter _____ of _____ married bef 31 OCT 1934 Jeffersonville, Clark Co., IN

References:

SAR 107100: SSClaim; KY Death Index; KY Genealogist, V 13 # 4 p 127; M/L Angereau Smith to Eleamora Jones; KY Death Index; Social Security Claims Index; SAR 107100, The Virginia Genealogist, V 50 #2- pp 148 - 151; Military Land Warrant # 2174 & 242SAR 107100, The Virginia Genealogist, V 50 #2- pp 148 - 151; Military Land Warrant # 2174 & 242

3 - Grandson of Angereau Gray Smith born 21 Jan 1860 Louisville Jefferson Co., KY
 NSSAR# _____ died 20 OCT 1930 Jeffersontown, Jefferson Co., KY
 and his wife Nell Lee Moore born 16 JUL 1883 Louisville Jefferson Co., KY
 NSDAR# _____ died bef 02 MAY 1967 Louisville Jefferson Co., KY
 Who is the son X /daughter _____ of _____ married 25 SEP 1901 Louisville Jefferson Co., KY

References:

SAR 107100; KY Genealogist, V 13 # 4 p 127; D/C Angereau Gray Smith; KY Death Index, Nell Moore; SSDI; KY Marriages 1785 - 1979; Kentucky Opinions, p 159 - 161;

4 - Great Grandson of Robert James Smith born 22 Jan 1822 Louisville/Jefferson/KY
 NSSAR# _____ died Aft 20 Feb 1879 Louisville/Jefferson/KY
 and his wife Eliza Rootes McCrum born 28 Feb 1829 Louisville/Jefferson/KY
 NSDAR# _____ died 27 Jul 1877 Louisville/Jefferson/KY
 Who is the son X /daughter _____ of _____ married 17 Oct 1850 Louisville/Jefferson/KY

References:

SAR 107100; KY Genealogist, V 13 # 4 p 127; D/C Angereau Gray Smith; KY Death Index, Nell Moore; SSDI; KY Marriages 1785 - 1979; Kentucky Opinions, p 159 - 161;

5 - Great ² Grandson of George Gray _____ born 13 May 1745 _____
 NSSAR# _____ died 02 DEC 1823 Louisville Jefferson Co., KY _____
 and his wife Mildred Thompson _____ born 1761 _____
 NSDAR# _____ died _____
 Who is the son /daughter of _____ married _____

References:

SAR 107100, The Virginia Genealogist, V 50 #2- pp 148 - 151; Military Land Warrant # 2174 & 242

APPLICATION CERTIFICATION

I, John Doe McCrum Smith _____ the applicant, assert that, I have examined this completed application _____
 and its proofs (documentation) and the facts and statements herein are true and correct to the best of my knowledge and belief.
 Signature of Applicant: _____ Date: _____

SPONSOR CERTIFICATION

SPONSOR (New Member Only)
 Printed Name: John Doe Sr _____ NSSAR# _____ Signature: John Doe Sr _____
CO-SPONSOR (New Member Only)
 Printed Name: John Doe Jr. _____ NSSAR# _____ Signature: John Doe Jr. _____

STATE SOCIETY CERTIFICATION

State Registrar: _____ Approved: _____
 State Secretary: _____ Approved: _____
 Accepted by the State Board of Management (optional): _____ Accepted: _____
 Sent to National Headquarters: _____ Date: _____

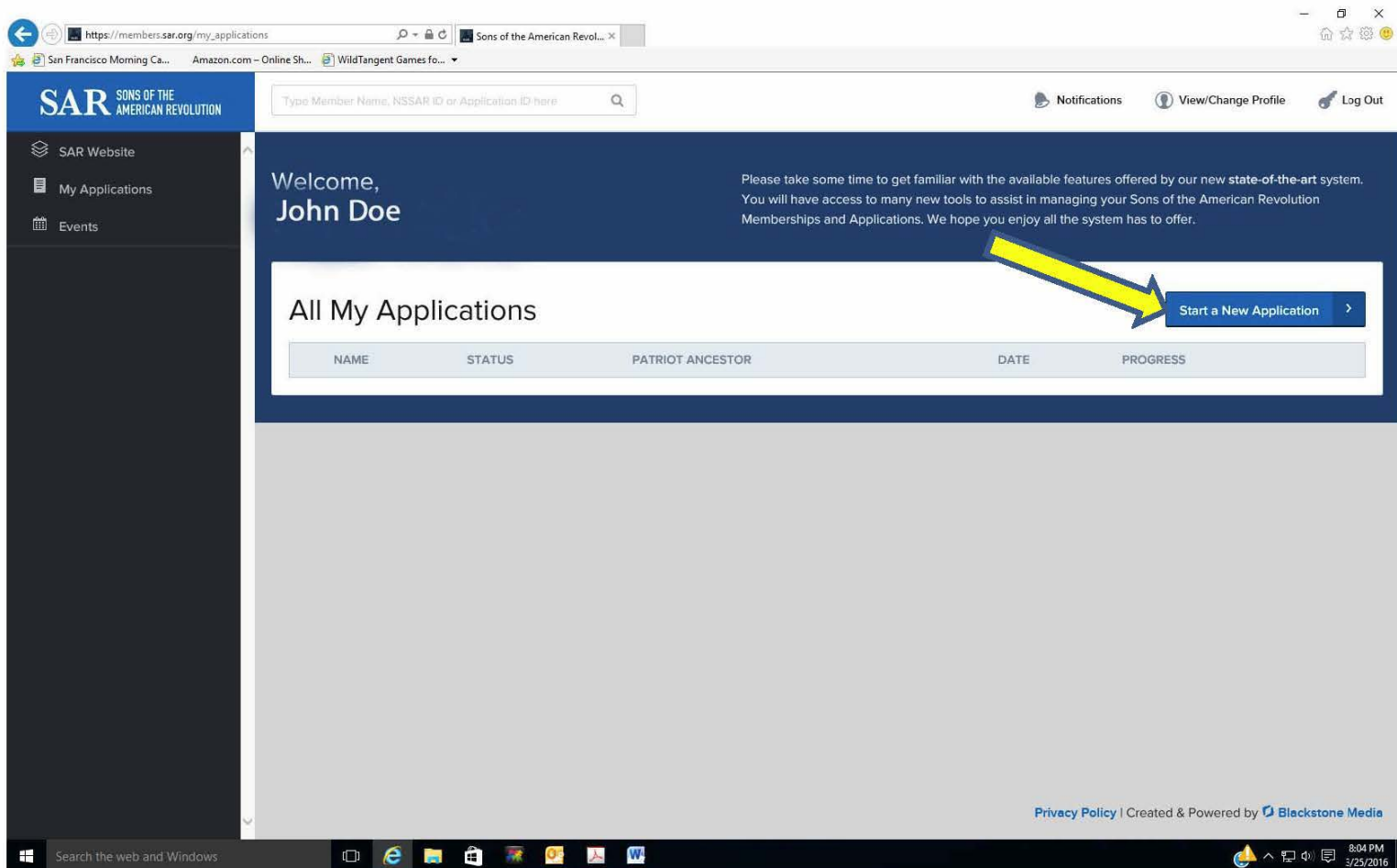
NATIONAL SOCIETY CERTIFICATION

Received at National Headquarters: _____ Date: _____
 Staff Genealogist: _____ Approved: _____
 Registrar General: _____ Registered on: _____

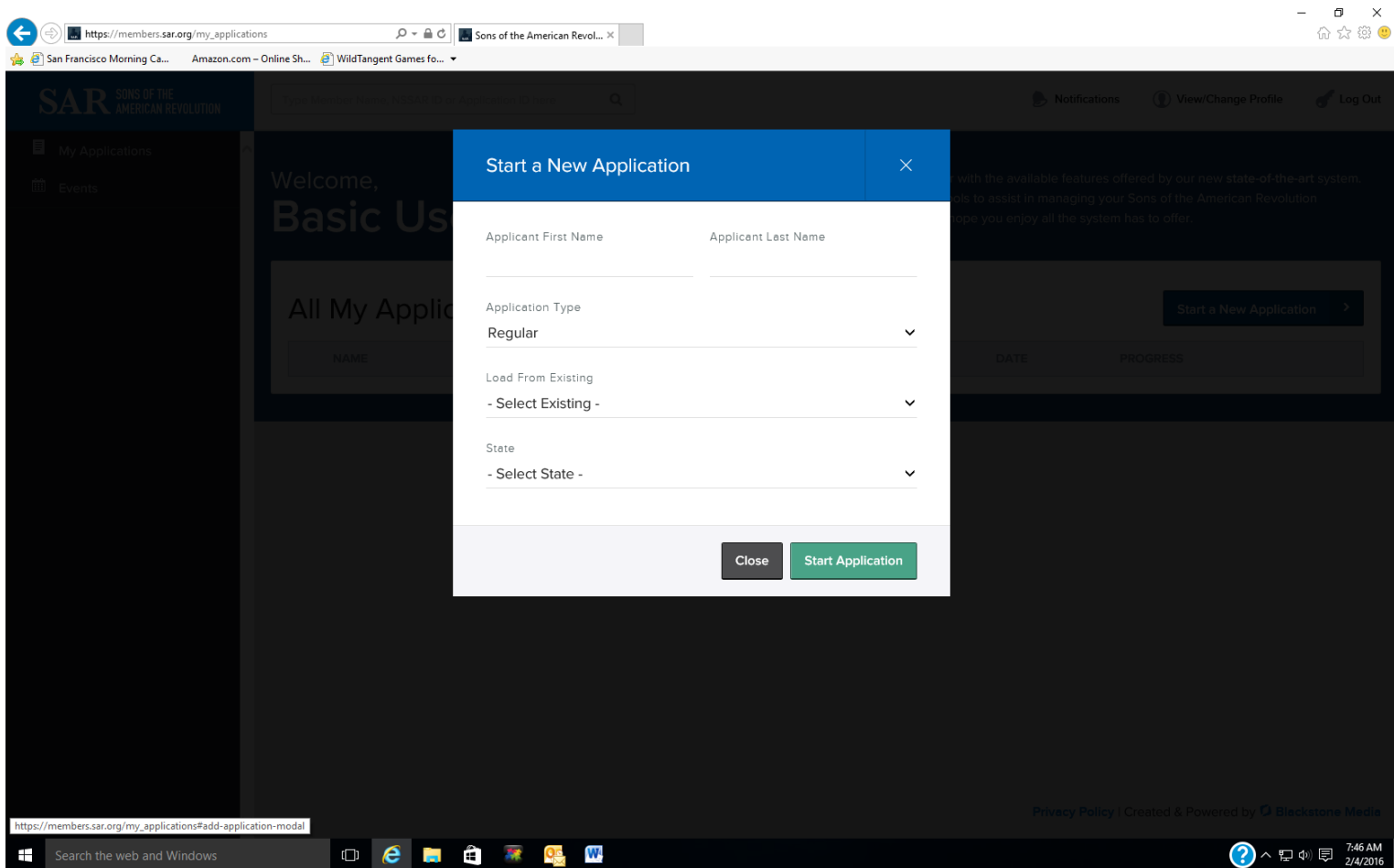
Section 2.1

Creating a “Family Plan” application
using a previous application in your Dashboard

To start an application for the son of the previous applicant, go back to the “Welcome” screen which should now list the application just created under “All My Application”. Click the “Start a New Application” button.



By clicking on the “Start a New Application” button, this screen appears. This is the screen used to enter the name of the new applicant, the type of application, and by using the “Load From Existing” pulldown menu, the previously entered application that contains the lineage in common. The State Society for membership must be selected and a dropdown with the chapters in that Society opens and must be selected. See next page. ***NOTE that only applications previously entered in your personal dashboard can be selected for use in loading an existing application.***



Fill in the initial screen but this time use the “Load From Existing” pulldown menu which will have the application of the father, John Doe, on the list. Select that entry and click on “Start Application”.

The screenshot shows a web browser window with the URL https://members.sar.org/my_applications. The page title is "Sons of the American Revolution". The main content area displays a "Start a New Application" modal form. The form fields are as follows:

Applicant First Name	Applicant Last Name
Edgar Alan	Doe

Application Type: Regular

Load From Existing: 347 - John Doe

State: California SAR

Chapters: Delta

Buttons: Close, Start Application

The background shows a dashboard for "Jim Luck Faulkinb" with a table of applications. The table has columns for Name, Status, and Chapter. The "Start Application" button is highlighted with a yellow arrow.

This time, the basic information screen will appear with the new applicant's name but also with all of the DOB, address, email, and telephone # information for the father. This information will have to be replaced with the correct information for the son including any prefix or suffix to the name. Then click on "Update and Continue".

SAR SONS OF THE AMERICAN REVOLUTION

https://members.sar.org/application/603/basic-info/edit

Sors of the American Revol...

Notifications View/Change Profile Log Out

Edit Applicant Information

Application Type: Regular NSSAR #: State #

Prefix: First Name *: Edgar Middle Name: Alan Last Name *: Doe Suffix:

Note The information entered above will be used on your printed certificate

DOB *: 12/04/1979

Street, R.D., or P.O. Box *: 1234 Broadway Address 2:

City *: Stockton State *: California Zip Code *: 95322-4567 Country *: United States

State of Application: California SAR Chapter: Delta

Email *: jdoe11@gmail.com Telephone: (209) 123-4567

Cancel Update and Continue

That will bring up the screen from the father's application. Scroll down to the generation # toggles and click on the toggle to edit generation 1.

The screenshot shows the SAR (Sons of the American Revolution) online application system. The browser address bar displays <https://members.sar.org/application/603/generations>. The page features a top navigation bar with a search field, notifications, profile management, and a log out button. A left sidebar contains navigation options like SAR Website, Dashboard, State Dashboard, Chapter Dashboard, My Applications, Events, Administration, and Users. The main content area shows a timeline with a yellow arrow pointing to the 'Click to toggle' button for Generation #1. Below the timeline is a list of generations, each with a name and a 'Click to toggle' button. The selected generation, Generation #7, is expanded to show a form with fields for 'Generation #', 'Great⁴ Grandson of', 'NSSAR #', 'BORN' (date and location), and 'DIED' (date and location). A 'Need Help?' section on the right provides instructions on how to handle dates and adding generations.

Need Help?

My generation does not show up properly in the top timeline?
As of right now, the timeline feature supports specific dates such as **03/27/1960** or **27 MAR 1960**. Dates such as **1960** or **Around March** are acceptable and will be valid for application submission but may cause the timeline above to not render properly. Future updates will eliminate this issue.

I cannot add my next generation?
If you are trying to add a generation after your Patriot Ancestor? You will not be able to. Please uncheck the box labeled **This ancestor is the patriot** in the corresponding generation, Save and Refresh and then you will be able to continue adding more generations.

On the next screen click on the “Insert Generation Before This”.

The screenshot shows the SAR website interface. The main content area displays the profile for "Generation #1 | John Ralph Doe". A yellow arrow points to a blue button labeled "Insert Generation Before This". The profile form includes fields for "I am" (John Ralph Doe), "BORN" (22 Jan 1952), "CITY/COUNTY/STATE" (San Jose/Santa Clara/CA), "1st Wife" (Sarah Jane Mywife), and "MARRIED" (6 Jun 1976). A timeline at the top shows a period from 1700 to 1900 with names like Samuel Andrews, Herbert M. Brown, and Robert.

Need Help?

My generation does not show up properly in the top timeline?
As of right now, the timeline feature supports specific dates such as 03/27/1960 or 27 MAR 1960. Dates such as 1960 or Around March are acceptable and will be valid for application submission but may cause the timeline above to not render properly. Future updates will eliminate this issue.

I cannot add my next generation?
If you are trying to add a generation after your Patriot Ancestor? You will not be able to. Please uncheck the box labeled **This ancestor is the patriot** in the corresponding generation, Save and Refresh and then you will be able to continue adding more generations.

Now an entry screen for the new applicant as generation #1 appears and the information for him (and spouse(s) if there are any) should be filled in. Scroll down to “Save Generation” and click on that button.

The screenshot displays the SAR (Sons of the American Revolution) online application system. The browser address bar shows the URL: <https://members.sar.org/application/603/generations>. The page title is "Sons of the American Revolution".

The left sidebar contains the following navigation items:

- SAR Website
- Dashboard
- State Dashboard
- Chapter Dashboard
- My Applications
- Events
- Administration
 - Users

The top navigation bar includes a search field labeled "Type Member Name, NSSAR ID or Application ID here", a "Notifications" icon with a count of 5, a "View/Change Profile" link, and a "Log Out" link.

The main content area features a timeline at the top with a search icon and a list of ancestors. The current generation is highlighted, showing "(Patriot Ancestor) Samuel Andrews" and "Herbert M. Brown".

The "Generation #1" entry form includes the following fields:

- Generation #: 1
- I AM: [Text Field]
- NSSAR #: [Text Field]
- BORN: [Date Picker] 01 JAN 1900, CITY/COUNTY/STATE: [Text Field]
- DIED: [Date Picker] 01 JAN 1900, CITY/COUNTY/STATE: [Text Field]
- This ancestor is the patriot.
- Wife: [Text Field]
- NSDAR #: [Text Field]
- BORN: [Date Picker] 01 JAN 1900, CITY/COUNTY/STATE: [Text Field]
- DIED: [Date Picker] 01 JAN 1900, CITY/COUNTY/STATE: [Text Field]
- MARRIED: [Date Picker] 01 JAN 1900, CITY/COUNTY/STATE: [Text Field]

The "Need Help?" sidebar on the right contains the following text:

Need Help?

My generation does not show up properly in the top timeline?
As of right now, the timeline feature supports specific dates such as **03/27/1960** or **27 MAR 1960**. Dates such as **1960** or **Around March** are acceptable and will be valid for application submission but may cause the timeline above to not render properly. Future updates will eliminate this issue.

I cannot add my next generation?
If you are trying to add a generation after your Patriot Ancestor? You will not be able to. Please uncheck the box labeled **This ancestor is the patriot** in the corresponding generation, Save and Refresh and then you will be able to continue adding more generations.

Now you go to the “Children” link and see that the children of the father are listed. Use the red “-” button to delete them and then if there are any children for this applicant, use the blue “+” button to add them as before. When finished click on the “Save and Continue” button to go to the Finalize section.

The screenshot displays the SAR Online Application System interface. The top navigation bar includes the SAR logo, a search bar, and links for Notifications, View/Change Profile, and Log Out. The left sidebar contains navigation options such as SAR Website, Dashboard, State Dashboard, Chapter Dashboard, My Applications, Events, Administration, and Users. The main content area is titled "You are in Application Mode" and features a progress bar with four steps: Basic Info, Generations, Children (currently active), and Finalize. Below the progress bar, a table lists the children of the applicant. The table has columns for CHILD NAME, RELATIONSHIP, WIFE, DATE OF BIRTH, and PLACE OF BIRTH. A red minus button is next to the first child, and a blue plus button is at the end of the row. A yellow arrow points to the "Save and Continue" button at the bottom right of the Children section. Below the table, there is a "Notes" section with an "Add A Note" form and a "Recent Notes" table.

CHILD NAME	RELATIONSHIP	WIFE	DATE OF BIRTH	PLACE OF BIRTH
Edgar Alan Doe	son	- Select Wife -	04 Dec 1979	Stockton/San Joaquin/CA

On this screen, you will have to use the pulldown menu to select the generation that is the patriot ancestor. The patriot's service and proof of service entries from the imported application will automatically be populated but the sponsor information will have to be reentered. When that is done, scroll down to "Save Draft and View". The Success screen will appear and you can either print a draft or edit, or if satisfied, print the final application on the SAR paper.

The screenshot shows a web browser window with the URL <https://members.sar.org/application/603/finalize>. The page title is "Sons of the American Revolution". The browser's address bar shows "Ancestry.com - Massachu..." and "San Francisco Morning Ca...".

The SAR logo is in the top left corner. A search bar contains the text "Type Member Name, NSSAR ID or Application ID here". On the right, there are links for "Notifications", "View/Change Profile", and "Log Out".

The main content area is titled "You are in Application Mode". A green success message box says "Success! Application Children was successfully saved!". Below this are two buttons: "Back to Dashboard" and "Print Application".

A progress bar shows four steps: "Basic Info", "Generations", "Children", and "Finalize". The "Finalize" step is currently active. Below the progress bar, there are four columns of text:

- Basic Info:** Patron detail and contact information
- Generations:** Assemble your family lineage and patriots
- Children:** Organize your children's details
- Finalize:** Finish the application. Once you complete this step, your application will be submitted for processing

The "Finalize" section has a "National Number:" label. Below it is a dropdown menu with the following options:

- Select -
- [Gen: 1]
- [Gen: 2] John Ralph Doe
- [Gen: 3] Robert John Doe
- [Gen: 4] William Joseph Brown
- [Gen: 5] Herbert M. Brown
- [Gen: 6] John Brown
- [Gen: 7] Elisha McDowell
- [Gen: 8] Samuel Andrews

Below the dropdown menu, there is a label "acting in the capacity of:" followed by a question mark icon. A blue arrow points from the dropdown menu to the label.

Section 2.2

Creating a supplemental application
using a previous application in your
Dashboard

To begin a Supplemental application, start by clicking on the “Start New Application” button on the “Welcome” screen and follow the same process as used for the previous application by entering your first and last name. Select “Supplemental” from the pulldown menu for “Application Type”. On the “Load from Existing”, select a previously created application that contains most of the lineage in common with the supplemental application that you want to create. Enter the State Society and Chapter and then click on “Start Application”. This will bring up the same screen as is shown on page 31 (for creating a “family plan” application. Since you have entered your own name for the applicant, all of the information will be populated (name, address, DOB, email, and telephone # from the original application. Make any changes needed if there have been any address, email, or telephone # changes and click on “Update and Continue”.

The screenshot displays the SAR (Sons of the American Revolution) online application system. The browser address bar shows the URL: <https://members.sar.org/application/603/generations>. The page features a dark blue sidebar with navigation options: SAR Website, Dashboard, State Dashboard, Chapter Dashboard, My Applications, Events, Administration, and Users. The main content area shows a family tree timeline from 1700 to 1900. The timeline includes the following generations:

- Generation #1 | John Ralph Doe
- Generation #2 | Robert John Doe
- Generation #3 | William Joseph Brown
- Generation #4 | Herbert M. Brown
- Generation #5 | John Brown
- Generation #6 | Elisha McDowell
- Generation #7 | Samuel Andrews

Each generation entry has a "Click to toggle" button. Below the timeline, there is a form for adding a new generation:

Generation #

Great ⁴ Grandson of NSSAR #

BORN CITY/COUNTY/STATE

DIED CITY/COUNTY/STATE

On the right side, there is a "Need Help?" section with the following text:

My generation does not show up properly in the top timeline?
As of right now, the timeline feature supports specific dates such as 03/27/1960 or 27 MAR 1960. Dates such as 1960 or Around Merch are acceptable and will be valid for application submission but may cause the timeline above to not render properly. Future updates will eliminate this issue.

I cannot add my next generation?
If you are trying to add a generation after your Patriot Ancestor? You will not be able to. Please uncheck the box labeled **This ancestor is the patriot** in the corresponding generation, Save and Refresh and then you will be able to continue adding more generations.

On this screen, starting at the patriot generation and moving up, one-by-one, toggle the generations that will not be part of the supplemental application; in this example only generations 1-4 will be in common.

The screenshot shows the SAR (Sons of the American Revolution) application interface. At the top, there is a search bar and navigation links for Notifications, View/Change Profile, and Log Out. A sidebar on the left contains navigation options like SAR Website, Dashboard, State Dashboard, Chapter Dashboard, My Applications, Events, Administration, and Users.

The main content area features a timeline from 1700 to 1900. A vertical line marks the year 1750, labeled "(Patriot Ancestor) Samuel Andrews". Above the timeline, names of ancestors are listed: John Brown, Robert, and Herbert M. Brown.

Below the timeline is a list of generations with toggle buttons:

- Generation #1 | John Ralph Doe
- Generation #2 | Robert John Doe
- Generation #3 | William Joseph Brown
- Generation #4 | Herbert M. Brown
- Generation #5 | John Brown
- Generation #6 | Elisha McDowell
- Generation #7 | Samuel Andrews

 Each item has a "Click to toggle" button. Yellow arrows point from the right side of the list towards the timeline, indicating the process of toggling generations.

Below the list, there is a form for Generation #7:

- Generation #: 7
- Great ⁴ Grandson of: Samuel Andrews
- NSSAR #: []
- BORN: 16 May 1750, CITY/COUNTY/STATE: /Bucks/PA
- DIED: 30 Mar 1824, CITY/COUNTY/STATE: /Albany/NY

On the right side, there is a "Need Help?" section with two paragraphs:

- My generation does not show up properly in the top timeline?** As of right now, the timeline feature supports specific dates such as 03/27/1960 or 27 MAR 1960. Dates such as 1960 or Around March are acceptable and will be valid for application submission but may cause the timeline above to not render properly. Future updates will eliminate this issue.
- I cannot add my next generation?** If you are trying to add a generation after your Patriot Ancestor? You will not be able to. Please uncheck the box labeled **This ancestor is the patriot** in the corresponding generation, Save and Refresh and then you will be able to continue adding more generations.

As each generation is toggled, the data input screen for that generation is opened. Scroll down and by clicking on the red “Remove Generation” button, that generation is removed from the supplemental lineage. Continue this process until only the generations in common are remaining.

The screenshot shows the SAR (Sons of the American Revolution) online application system. The browser address bar displays <https://members.sar.org/application/347/generations>. The page title is "SAR SONS OF THE AMERICAN REVOLUTION". The left sidebar contains navigation options: SAR Website, Dashboard, State Dashboard, Chapter Dashboard, My Applications, Events, Administration, and Users. The main content area is titled "Wife" and includes a search bar with the placeholder text "Type Member Name, NSSAR ID or Application ID here". Below the search bar, there are two checkboxes: one checked ("This ancestor is the patriot.") and one unchecked ("This ancestor is the patriot."). The form fields include: NSDAR# (text input), NAME (text input), BORN (dropdown menu and date input), DIED (dropdown menu and date input), MARRIED (dropdown menu and date input), and CITY/COUNTY/STATE (text input). Below the form, there is a section for "References for Generation 7. Do NOT state what connection is being proved by your references for each generation. Simply list references only in this section. Note: All information entered below will be saved, but it may be truncated when printing." The references section contains a text area with the text: "will Samuel Andrews; Oblong Quaker monthly meeting records; Rev. pension file S.3333." At the bottom of the form, there are two buttons: a red "Remove Generation" button and a green "Save Generation" button. A yellow arrow points to the "Remove Generation" button.

Now go back and toggle on the earliest generation and common with the supplemental and toggle back to it.

The screenshot shows the SAR website interface. The top navigation bar includes the SAR logo, a search bar, and user options like Notifications, View/Change Profile, and Log Out. A sidebar on the left contains navigation links for SAR Website, Dashboard, State Dashboard, Chapter Dashboard, My Applications, Events, Administration, and Users.

The main content area displays a timeline from 1700 to 1900. A vertical blue line is positioned at approximately 1775. Below the timeline, four generations are listed in blue boxes:

- Generation #1 | John Ralph Doe [Click to toggle]
- Generation #2 | Robert John Doe [Click to toggle]
- Generation #3 | William Joseph Brown [Click to toggle]
- Generation #4 | Herbert M. Brown [Click to toggle]

A yellow arrow points to the right from the 'Click to toggle' link for Generation #4. Below the list is a form for adding a generation:

Generation #

Great Grandson of NSSAR #

BORN CITY/COUNTY/STATE

DIED CITY/COUNTY/STATE

This ancestor is the patriot.

Wife NAME NSDAR#

On the right side, there is a 'Need Help?' section with the following text:

Need Help?

My generation does not show up properly in the top timeline? As of right now, the timeline feature supports specific dates such as **03/27/1960** or **27 MAR 1960**. Dates such as **1960** or **Around March** are acceptable and will be valid for application submission but may cause the timeline above to not render properly. Future updates will eliminate this issue.

I cannot add my next generation? If you are trying to add a generation after your Patriot Ancestor? You will not be able to. Please uncheck the box labeled **This ancestor is the patriot** in the corresponding generation, Save and Refresh and then you will be able to continue adding more generations.

Scroll down and click on the blue “+Add Next Generation” button to open the next generation for the lineage to the new patriot ancestor. Continue adding generations in the same way the original application was created. On the “Children” section, the information on the previously listed children will already be populated so no action is necessary. Click on “Save and Continue” to go to the “Finalize” section. On that page, enter the new patriot’s service and proof of service. Since the application type was identified as a Supplemental, the sponsor information will not appear since sponsors are not needed on supplementals. Click on “Save Draft and View” and once again the option to edit, print a draft, or print the final on SAR paper can be used to complete the application.

The screenshot displays the SAR (Sons of the American Revolution) online application system. The browser address bar shows the URL: <https://members.sar.org/application/347/generations>. The page features a dark sidebar on the left with navigation options: SAR Website, Dashboard, State Dashboard, Chapter Dashboard, My Applications, Events, Administration, and Users. The main content area is a form for entering generation information. At the top, there is a search bar and navigation links for Notifications, View/Change Profile, and Log Out. The form includes fields for birth date (16 Jan 1940) and city/county/state (/Clark/IN). A checkbox labeled "This ancestor is the patriot." is present. Below this is a "Wife" section with fields for NAME (Clara Elizabeth Evans) and NSDAR#. Further down are sections for BORN (18 Aug 1875, // IN), DIED (06 Feb 1948, /Clark/IN), and MARRIED (28 Oct 1899, /Clark/IN). Another "This ancestor is the patriot." checkbox is located below the married section. A text area for "References for Generation 4" contains the text "d/c Herbert M. Brown". At the bottom of the form, there is a "Who is the Son" dropdown menu and two buttons: a red "Remove Generation" button and a blue "+ Add Next Generation" button. A yellow arrow points to the "+ Add Next Generation" button. A warning box on the right side of the form states: "Please uncheck the box labeled This ancestor is the patriot in the corresponding generation, Save and Refresh and then you will be able to continue adding more generations."